

## Working Group Minutes

Meeting place  
9<sup>th</sup> June 2016



### Attendees:

Kathy Higgins (Chair), Dave Lee, Ron Ellis, John Orr, Nicky Johnson, Terry Weller, Derek Weller, Bill Fuller, and Sheila Taylor

### Apologies:

Dave Boatwright, Lesley Berry, Cliff Green, Rosemary Englander

### Action by whom

#### 1 Minutes of the meeting held on 12<sup>th</sup> May 2016

These were approved as a correct record.

#### 2 Matters arising (action points only)

##### 2.1 Terms of Reference (ToR's)

Should have been an action last time to finalise this. Agreed that monitoring the RegenerationMK project needed to be included.

Kathy

##### 2.2 Pothole survey

Site visit occurred on 24 May 2016, notes attached to these minutes. Kim Hills said by email on 6 June that "The notes appear to be a true reflection of our discussion and visit." Council actions from the notes have not been completed. Follow through of an article in The Bridge, monitoring any injuries and giving assistance on claims against the council, and keeping elected representatives in the loop agreed.

David

##### 2.3 Website and email

Subcommittee met on 21<sup>st</sup> May, and notes are available. Domain and website hosting now moved to HostingUK, saving money and giving biannual invoices. Prototype website now live at tinkersbridge.org.uk. Work needed in three areas – Design style, Article content, and Website functionality. A presentation to the full TBRA will be needed at some point

sub-  
committee  
/ David

##### 2.4 The Queen's birthday picnic

Kevin Wilson did not give free use of the meeting place, but did provide £75 funds towards event costs

##### 2.5 Tea Dance

Advertised as agreed.

##### 2.6 Woughton Neighbourhood Plan

Cliff, assisted by Kathy has sent in a personal letter of complaint. John

invited Sue Smith to a TBRA meeting, but she declined. It was agreed that our last proposal had been to ask Sue Smith and Vicky to our WG meeting not to the TBRA. It was further agreed that John should still try to get Sue or Vicky to a WG meeting to discuss, in a non-threatening way, the way forward for the Neighbourhood plan. John

It was noted that WCC appears to regularly use the last Thursday evening of the month for meetings, in spite of being advise that this clashes with the regular TBRA meeting.

### 3 Update from Grants sub-committee

1. Terms of reference have been written and were agreed with minor corrections. Nicky
2. An application for £700 to fund the newsletter was approved, to be signed and sent off by Nicky. It currently specifies that this will fund 7 monthly issues, which may not be exactly what happens, but Nicky is confident that details like this are able to be changed after the money has been awarded. Further discussion on the future of The Bridge is deferred until Rosemary is back in the area. Nicky
3. An application for up to £1058 for a coach trip is being prepared, and needs submitting by July 11<sup>th</sup>. This requires a document pack, most of the documents being with John. It requires urgent attention from John to send the documents to Sheila. The proposed trip date is August 13<sup>th</sup>, and it needs a trip organiser, who should be able to learn the routine from April, some possible examples of requirements include: collecting money, medical forms(?), insurance, and general organisation. Quotes need obtaining. John to use Facebook to John
  1. create a poll for preferred destination from a shortlist
  2. advertise for a trip organiser, offering 3 free seats Ron
4. WCC has £5000 available for environmental grants. Application to support our raised beds to be made, with Ron as leader supporting Sheila filling in form Sheila
5. Other grants are thought to be available. Please keep an eye open for possibilities.

### 4 Additional material for The Bridge

Nicky

It was agreed that the 3 items Kathy noted in the WCC newsletter could be included in The Bridge newsletter.

Other possible additions included

1. Sudoku or similar puzzle
2. photo competition for best area in Tinkers Bridge
3. Advertisement for burger van in return for £20 donation

## 5 Action Plan

Managing the Action Plan is the main responsibility of the WG. We went through it in some detail and noted completed activities, those that are on-going and new ones.

This was updated to the attached – see below.

## 6 The meeting closed at 9pm

Next TBRA meetings are June 30<sup>th</sup> and July 28<sup>th</sup>

Next Working Group meeting is July 14<sup>th</sup>

## Meeting notes from Tinkers Bridge Site visit, 24 May 2016

### Re: State of highways

Attendees: Kim Hill (Senior Highways Manager, MKC),  
Rob Ward (Business and Liaison Manager, MKC),  
David Lee (TBRA)  
Apologies John Orr (TBRA)

(These TBRA notes were not prepared until 4 June, so accuracy may have suffered)

### Background:

Tinkers Bridge Residents Association (TBRA) has an ongoing concern about the pavements and roads in the Tinkers Bridge estate. They undertook a photographic survey over the Easter weekend in 2016, and submitted it to Milton Keynes Council on 17 April. Email replies were received from Andrew Dickinson on 18 April, Peter Geary on 19 April, and Hannah O'Neil on 20 April. The site visit was proposed on 9 May, and details confirmed on 23 May, gathering at the home of John Orr (Chair of TBRA), 49 Brent.

### Notes:

David Lee emphasised the main concern of TBRA was safety of residents, and although many of the defects were below the limits for intervention, the number and size of them were sufficient to create a safety hazard. Kim and Rob accepted that the surfaces were showing their age. The difficulty of planning scheduled maintenance with the uncertainties of RegenerationMK were discussed, it being agreed that maintenance should not be on hold until the regeneration programme was complete, that both sides needed scheduling information on RegenerationMK, and that it would be useful to share any such information.

A walk round parts of the estate allowed Kim to take photos of various defects and note their location. At least one, near 44 Colne (#081 in the TBRA report), is the responsibility of the water board, and Kim took the action to contact them about it. The area around the shop and meeting place was noted as a heavily used area, and the responsibilities for this area were not clearly marked on the hard copy plan that Rob had with him. This was to be further investigated and better information sent to TBRA. There was a possibility that the resurfacing of the shop goods-in area was a technical infringement of highways regulations, but it was clearly a useful improvement. The normal route for pedestrians round the side of the shop was not originally designed as a path, which is why it is not a hard surface, and an improvement in this area was agreed as being useful.

Some walkways are overgrown at the edges, and the cutting back of this growth, which is the responsibility of WCC, would be useful. In some areas, soil and other material is on the footpaths, and it may be possible to use the community payback scheme to get these cleared. This possibility will be checked by MKC and TBRA informed.

Very few defects were seen that met the intervention criteria, and the resurfacing done some years ago on some paths was generally in good condition, but the overall standard of other paths was tired.

David Lee, 4 June 2016

## 2.1 THE TINKERS BRIDGE ACTION PLAN 2016-2020

	ACTIVITIES/Short Term (2016)	Champions	Status
1	<b>Improve Communication on the Estate:</b>		
1.1	Create a monthly newsletter (See note 2)	Rosemary O'Day	Ongoing
1.2	Interactive calendar, continued use of social media, consider getting a domain name and website, better use of existing notice boards.	Dave Lee	Subcommittee for
1.3	Appoint residents of each street to distribute the newsletter and act as a focal point for communication.	Ron Ellis	Done
1.4	Design and purchase Tinkers Bridge T Shirts	Sheila Taylor	Done
1.5	Continue/expand established social activities		
	Christmas dinner and Father Christmas; Easter event; summer seaside trip	John Orr	Ongoing
1.5.1	Christmas activities – Father Christmas, dinner		
1.5.2	Summer & Easter activities/trips		
2	<b>Decent and safe standards</b>		
2.1	Investigate the current spending on the estate and how it is used	John Orr	Pending
2.2	Roads and footpaths		
2.2.1	Pothole survey with follow-through	Dave Lee	
2.2.2	FOI request on highway expenditure		
2.2.3	political lobby group for 20mph speed limit		
2.3	Monitor regenerationMK activities		
2.4	Restore and expand TB Meeting Place:		
2.4.1	Establish a small lobby group to liaise with WCC and possible funding groups on costs/improved access/refurbishment	John Orr	Pending
2.4.2	Expand the social activities based in the meeting Place (See note 4)	Kathy Higgins	Started
3	<b>Environment</b>		
3.1	Raised flower bed improvements	Ron Ellis	Ongoing
3.2	Strengthen the existing litter team	Ron Ellis	Done
3.3	Continued liaison and cooperation with WCC environment team	Ron Ellis	Ongoing

**ACTIVITIES /Medium Term (2017–2017)**

4

**Development of people**

4.1

Offer training to Residents in (see note 3)

Dave Lee

No practical method found

5

**Improve DIY facilities for Residents:**

5.1

Create an accessible place/system for estate tools to be stored and loaned

Ron Ellis

Pending  
Waiting Netherfield Shed

5.2

Set up a Fix-IT workshop to train residents in simple skills (see note 5)

Dave Lee

6

**Maintain and manage the environment on the estate(See note 6)**

6.2

Investigate the potential to establish a community orchard and allotments

Ron Ellis

Pending

6.4

Set up small projects with Charles Warren school

Kathy Higgins

Pending

**ACTIVITIES/Long Term (2017–2020)**

7

**Traffic Management:**

7.1

Work with Tesco local shop to establish IN/OUT signage and provide parking bays to a legal standard.

Ron Ellis

Ongoing

7.2

Establish lobby group to work with MKC to establish a 20mph speed limit in TB (See note 7)

John Orr  
April (?)

Pending